



# WENTWORTH

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## Institute of Technology

**Welcome to Wentworth Institute of Technology!**  
**Please take a moment to read this important information for COF students.**

### **Important dates to remember for Summer 2017**

Faculty Days	Thursday/Friday	04-May-2017 - 05-May-2017
Day Classes Begin	Monday	08-May-2017
<b>Last Day of Drop/Add</b>	<b>Monday</b>	<b>15-May-2017</b>
Memorial Day Holiday - No Classes	Monday	29-May-2017
Midterm Grades Due from Faculty - 3pm	Tuesday	27-Jun-2017
Midterm Grades Posted to Leopard Web - 9am	Wednesday	28-Jun-2017
July 4th Recess - No Classes	Saturday-Wednesday	01-Jul-2017 - 05-Jul-2017
<b>Last Day to Withdraw</b>	<b>Tuesday</b>	<b>25-Jul-2017</b>
Last Day of Classes	Tuesday	8-Aug-2017
Study Day	Wednesday	9-Aug-2017
Final Exam Period	Thursday-Tuesday	10-Aug-2017 - 16-Aug-2017
Commencement	Sunday	20-Aug-2017
Final Grades Due from Faculty - 12pm	Monday	21-Aug-2017
Final Grades Available on Leopard web to Students - 9am	Wednesday	23-Aug-2017

**\*Please note that cross-registered students may get permission from their home institutions' residence life office for early arrival/late departures if there is a conflict between the two institutions' schedules.**

#### **Grades**

The deadlines for posting grades at Wentworth may be different from those at your home institution.

**\*\*\*If you are planning to graduate from your home institution in August**, please note the due date of Wentworth's final grades. If your home institution has a different due date for final grades, please speak with your Wentworth instructor as soon as classes start to ask if they will be able to submit your final grade by that date. This is imperative, as it could interfere with your degree completion if this is not clarified ahead of time with your Wentworth instructor.

#### **Add/Drop Period**

**Before attempting to add into a class, please call the Student Service Center at 617-989-4020 to see if there is space available.** COF students wishing to add or drop a course must adhere to Wentworth's deadlines. The add-drop process for a cross-registered course involves both the host and home institution. The student must complete a drop form from Wentworth's Student Service Center, and then bring a copy to their home institution's registrar office. The process is not complete until both steps are taken.

#### **How to Access the Wentworth Institute of Technology Portal – "Leopard Web"**

Go to: <http://lconnect.wit.edu/>

### **For First Time Users**

Please follow the instructions on the letter you received with your Wentworth Student ID Number. This includes instructions on how to log into Leopard Web for the first time.

### **Blackboard**

You can access Blackboard within the Leopard Web portal by going to Academic Resources and clicking on the direct link to My Courses.

### **Leopard Web Portal – Online Academic Resources**

In Leopard Web, you can view your final grades, unofficial transcripts, and class schedule.

### **Wentworth Institute of Technology Email**

You can access your Wentworth email account via the Portal. Check your email often since email is the primary mode of communication for all students, staff, and faculty at Wentworth.

### **Wentworth Institute of Technology - Office of the Registrar**

Student Service Center – Williston Hall

550 Huntington Avenue

Boston, MA 02115

Telephone: 617-989-4020

[ssc@wit.edu](mailto:ssc@wit.edu)

[www.wit.edu](http://www.wit.edu)

### **A link to COF FAQs**

<http://www.colleges-fenway.org/students/student-cross-registration/>