

# **Non-Matriculated Student Information Sheet**

## **Welcome to Wheelock College!**

### **Key Dates for the Spring 2016-17 Semester at Wheelock College**

January 17	Spring 2017 semester begins
January 25	Last day to add full-semester undergraduate courses
February 1	Last day to drop full semester undergraduate courses
February 20	President's Day. No Classes.
March 6-10	Spring Break. No Classes.
March 13	Classes Resume
March 29	Last day to Withdraw from full-semester course (Undergraduate or Graduate)
April 17	Patriot's Day. No Classes.
May 8	Spring Semester ends (Classes meet).
May 9	Undergraduate Reading Day. No classes. Graduate students meet on a Monday schedule.
May 10-11	Undergraduate examination period.
May 15	Final grades due (graduating students only) by 10:00 am
May 17	Final grades due (non-graduating students) by 10:00 am

### **Wheelock College Email & ID Number:**

Once you are registered for a Wheelock College course, an email will be sent to your personal email with your ID number and how to set up your Wheelock email account. Please follow the instructions to set up your login and password. Once completed, you will be able to log into Moodle. All correspondence from Wheelock College (i.e. professors, academic departments, etc.) will ONLY be sent to your Wheelock College email address.

### **Moodle**

Moodle is the online learning system platform that some classes use. If your course uses this, your course will be available to you on Moodle a week before classes begin.

### **Classroom Location**

Please contact us before classes begin for the location of your course. You can also check the MyWheelock portal at [portal.wheelock.edu/ICS/Course\\_Search/](http://portal.wheelock.edu/ICS/Course_Search/).

### **General Information:**

- If you don't know the location of your class, ask in advance.
- Try a dry run so you are familiar with the building/room location.
- Rave Alert System: This system is used to notify the Wheelock community about snow closings or emergency notifications. Sign up for Rave Alerts here: <https://www.getrave.com/login/wheelock>
- Textbooks: Here is the link to purchase textbooks  
<http://wheelock.textbookx.com/institutional/index.php>

**Wheelock College Office of Academic Records & Registration**

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